



**Bower Hill Elementary PTA  
Regular Meeting September 4, 2019  
Final Minutes**

1. Call to Order	<b>The President, Samantha McVicker</b> , called the meeting to order at 7:00.
2. President's Remarks	<ul style="list-style-type: none"> <li>• Samantha McVicker welcomed everyone and thanked them for their attendance.</li> </ul>
3. Reading and App. Min.	
4. Treasurer's Report	<p><b>Treasurer, Cindy Peterson</b> presented the Treasurer's report.</p> <ul style="list-style-type: none"> <li>• Copies of the current treasurer's report were distributed.</li> <li>• Audit report: Over the summer the annual audit of BH PTA's books and records was performed.</li> <li>• The audit was performed by several PTA members (Missy Harmon, Laura Rohrbach, Tara Matuszewski) who are independent of the treasury function.</li> <li>• The books were found to be correct. A copy of the audit report is available for review after the meeting.</li> <li>• A motion to approve the audit was made by Shannon Delsardo second Jenna Mallegrol.</li> <li>• A motion was made to allocate an additional \$145 towards assemblies and \$315 to Buzzer's Birthday Bash for the hiring of a police officer to direct traffic. The motion was approved by Melissa Germain and Kara Meston.</li> <li>• A motion to pay bills for July, August, and September was made by Tara Matuszewski second Kara Meston.</li> </ul>
5. Teacher Remarks	<p><b>Mr. Garvey</b> on behalf of the teachers presented the following:</p> <ul style="list-style-type: none"> <li>• Thanked the PTA for their help on the first day of school.</li> <li>• Thanked the PTA for Buzzer's Birthday Bash.</li> <li>• Kindergarten Dot Day is September 13th.</li> <li>• Ms. Kuehn and the teachers are going to continue to collect pop tops/soda tabs, so please send them in with your kids. Each classroom will have a collection jar.</li> <li>• The teachers are also collecting "loose change" for Hearts of Hope.</li> <li>• Mrs. Bodnar and Ms. Kuehn will be offering Homework Helpers for students in grades 1-3.</li> <li>• Third Grade Job Helpers- students in third grade will have the opportunity to do jobs around the school such as hold doors, read to the kindergarteners, etc.</li> <li>• The McMurray Rotary will be donating dictionaries to the third grade students.</li> </ul>
6. Guest Speaker(s)	The Bower Hill PTA Board Members introduced themselves, provided their board position, and discussed their children's grade/ ages. .
7. Area Council Report	None

<p>8. Report of First Vice President</p>	<p><b>Angie Glud</b> gave a brief report on the following committees:  <b>After School Dance</b> registration is Monday, September 9th from 5:30-7:30 pm at McMurray Elementary.  <b>Area Council</b> Meetings are held once a month on the third Thursday of the month and are a great chance to learn more about all the schools in the District. The first meeting will be Sept 19th at 9:15 AM. at the Administration Building.  <b>Box Tops/ Tyson Labels-</b> Please clip and send your box tops and your Tyson labels. A box top drawing will be held each month. Mr. Garvey expressed thanks for last year’s contributions which brought in over \$10,000. A portion of the money was used to purchase water bottles for the HERO program. Chairperson Paula Gigliotti discussed the new Box Top App and scanning receipts to your phone.  <b>Reflections-</b> Nationwide PTA-sponsored contest including many categories such as art, film, writing, photography, dance, etc. Information to be sent home soon.  <b>School Picture Day-</b> School pictures were taken on 8/29. Thank you to the volunteers – Tara Matuszewski and Jamie Etzel. If you forgot to order your pictures, you can still place an order. Picture re-take day will be October 23rd.</p>
<p>9. Report of Second Vice President</p>	<p><b>Carrie Ace</b> gave a report on the following committees:  <b>Kindergarten Welcome Mail-</b> A huge thank you to the chairs Michelle Adamshick and Erin Helon and their committee for delivering all of the Kindergarten Welcome mail this year.  <b>Volunteer Coordination-</b> You can still sign up if interested in volunteering. Volunteers will be selected on 9/16 and contacted shortly after.  <b>Yearbooks-</b> Yearbooks can be ordered through Jostens for \$19. The price of the yearbook goes up on 9/27 and continues to increase throughout the school year. For questions regarding yearbook, reach out to Chelsea Johnson.</p>
<p>10. Report of Third Vice President</p>	<p><b>Missy Harmon</b> gave a brief report on the committees she oversees:  <b>Assemblies-</b> The first school assembly titled “Spread Kindness” will be on October 1st and will be about character, social manners, and citizenship. The assembly will be held both in the morning and afternoon so both sessions of kindergarten can watch.  <b>Spirit Wear-</b> Spirit Wear will be moving to an online ordering process and will include more products such as t-shirts, sweatshirts, hats, socks, water bottles, etc. The order will be delivered to the school and distributed to the students. More info to come.  <b>Read-A-Thon-</b> The Read-a-thon is our annual and only fundraiser with all money raised going directly to the school and students. The theme this year is “If You Give A Mouse A Cookie”. We will have 1 parent volunteer per class to come in and read the book on September 16th. Additional volunteers will be needed October 9th for the Medal Ceremony. The volunteer link is open through AtoZ connect. There will be 4 raffles throughout the RAT. The last day to send in reading logs and money is on October 4th.</p> <p><b>Samantha McVicker</b> presented the following:</p> <p><b>Buzzer’s Birthday Bash</b> will be held on September 6th, 2019 from 5:30-8:30 at Bower Hill Elementary. Parking at McMurray Middle School and shuttling to Bower Hill is strongly advised. There will be 2 shuttles running constantly between the 2 schools. The shuttles will begin running at 5:30. Julie Collins provided the list of the food trucks that will be in attendance Oakmont BBQ, Bado’s, Hotdawgz, Road Runner, Meatball Emporio, and Kona Ice. Inflatable bounce houses, games, and an obstacle course will be located behind the school. Kaitlin Gallagher an 8th grade student at Peters Township Middle School will be dressed as Buzzer Bee for the evening.</p>
<p>11. Principal’s Remarks</p>	<p><b>Mr. Garvey</b></p> <ul style="list-style-type: none"> <li>● Shoparoo App: Mr. Garvey discussed the Shoparoo App. in which you scan receipts from grocery store or any other place that sells food in order to raise money for our school.</li> <li>● Benchmark assessments and Acadiance: Currently taking place for grades K-3. A letter will be going home soon.</li> </ul>

	<ul style="list-style-type: none"> <li>● Kid Talk- Staff meeting to identify any student issues, addressed to provide remediation.</li> <li>● Lines have been painted on the Playground to distinguish designated play zones which will help prevent injuries.</li> <li>● HERO Program- Helping Everyone Respecting Others – program at BH. One student selected each week from each classroom. Friday is the BTV recognition day and their picture is taken. There is also a giveaway which is a Bower Hill Hero Waterbottle.</li> </ul>
13. Old Business	None
13. New Business	None

Submitted by: Erin Helon, Secretary

Date approved: 9/6/2019